

Intermediate Buyer

About the Role

We are currently seeking an **Intermediate Buyer** to join our team. Reporting to the Procurement Specialist the Buyer is responsible for supporting procurement activities for our mining operations. This role is critical to maintaining the efficiency and reliability of our supply chain by ensuring the timely and cost-effective sourcing of materials, equipment, and services required for mining and maintenance activities.

The ideal candidate is detail-oriented, highly organized, and experienced in industrial or mining procurement. You will work closely with maintenance, operations, and warehouse teams to meet operational goals while maintaining compliance with company policies and industry standards.

Key Responsibilities

As a Buyer at Talisker, you will work closely with the Operations and Procurement teams to ensure timely, cost-effective sourcing of materials, equipment, and services that support mine operations. Reporting to the Procurement Lead (or designate), your responsibilities will include:

- Collaborate with internal stakeholders to understand and fulfill purchase requirements.
 - Manage the daily acquisition and expediting of goods and services.
 - Source, evaluate, and maintain relationships with suppliers, ensuring accountability and performance.
 - Solicit, evaluate, and recommend bids from potential suppliers.
 - Coordinate shipping methods and logistics to ensure timely delivery.
 - Support purchase negotiations with suppliers to achieve cost-effective outcomes.
 - Partner with Accounts Payable to resolve price discrepancies.
 - Contribute to long-term procurement planning and strategy.
 - Identify and implement cost-saving and cost-avoidance initiatives.
 - Collect, maintain, and track supplier safety documentation.
 - Prequalify suppliers based on safety, quality, service, and pricing criteria.
 - Ensure all procurement activities comply with health, safety, and environmental (HSE) policies.
-

Qualifications

- Post-secondary education in Supply Chain Management, Business, or related field; SCMP designation is an asset
 - Minimum 3-5 years of procurement experience, preferably in mining, heavy industry, or construction
 - Excellent communication, negotiation, and organizational skills
 - Ability to work in a fast-paced environment with shifting priorities
 - Ability to handle large volume of work and multiple priorities simultaneously
 - Familiar with Microsoft applications and very good Excel skills
 - Mechanical aptitude is an asset
 - Eligible to work in Canada
-

Additional Details:

Location: This is a hybrid position, combining remote work with occasional travel to our mine site in Bralorne, British Columbia, Canada. Preference will be given to candidates based in British Columbia.

Job Type: Full-time, Regular

Compensation Range: CA\$85,000.00-CA\$115,000.00 per year, *depending on experience*

Benefits: Health & Dental coverage provided, Employer paid

Application Requirements:

- Resume
- Cover letter or short note expressing interest in the Intermediate Buyer position
- Dates of availability

If you are a motivated procurement professional with experience in sourcing, supplier management, and a passion for supporting underground mining operations, we encourage you to apply for this exciting opportunity by emailing careers@taliskerresources.com.

Let's bring Western Canada's largest producing gold mine back into production together!